

WARNER BROS.
STUDIO TOUR
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**School Visit Information** 



Our address is Warner Bros. Studio Tour London, Studio Tour Drive, Leavesden, WD25 7LR.

Please arrive 30 minutes before your allocated time slot. You may be required to wait on your coach until a member of staff is available if you are before this time.

On arrival, have your confirmation email ready to show our Car Park team and follow the instructions of that member of staff.

A contact telephone number will be taken from the lead teacher – this will be destroyed at the end of your visit in line with GDPR.

Toilets and an outdoor picnic area are positioned next to the coach park.

You and your students will go through a security check upon arrival. Please ensure that students do not have prohibited items, including scissors, compasses, tennis balls etc. as they will be confiscated and may not be returned.

Coach drivers can be directed to our dedicated coach driver room or have a complimentary ticket to the Studio Tour (maximum of 2 coach drivers).

# Structure of the Day

If you have a pre-booked lesson (these are subject to availability) the Learning Team will meet you before you start the Studio Tour. Lessons last 45 minutes and you will be taken back to the lobby to begin the Studio Tour after the lesson.

The Studio Tour has three sections: J Stage, the Backlot and K Stage. You will enter J Stage from our lobby and the flow of the Studio Tour is one way. Students must be accompanied at all times within the Studio Tour.

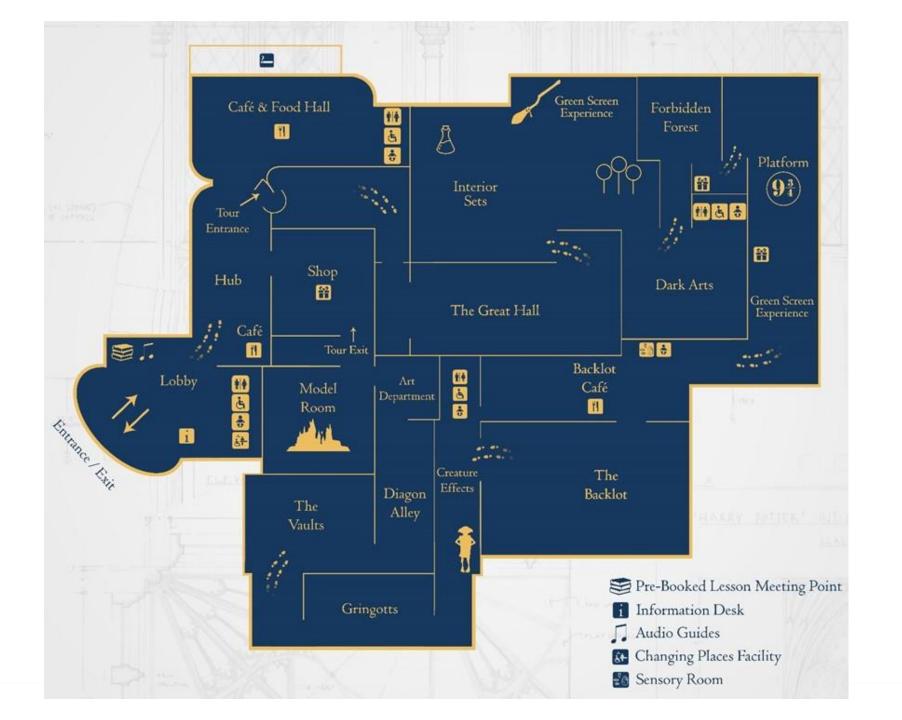
The guided part of the Studio Tour takes place at the beginning of your tour. Once you leave the Great Hall, the Studio Tour is self-guided and knowledgeable staff members are on hand to answer your questions.

In J Stage there is a green screen broomstick experience. If you choose to take part in this, your students will receive a free digital download of their photograph on the broomstick. Your students are also eligible to purchase a hard copy photograph on the broom at a discounted schools rate. If you are visiting with more than 25 students, you will be given a timeslot for your green screen broomstick experience to reduce waiting times.

There are indoor and outdoor seating areas in our Backlot, which is used by all visitors and can be used by students for their packed lunches. Please ask your students to bring their lunch in a recyclable bag or lunchbox. Recycling facilities are available throughout the Backlot.

After the Backlot you will enter K Stage which exits into our Studio Tour shop. Please ensure that all students are accompanied when they enter the Studio Tour shop. Any unaccompanied students will be asked to wait for a teacher/adult.





## **Lesson Information**

Our lessons link to the national curriculum and exam board specifications.

Lessons are taught on-site by qualified teachers and are delivered in English to UK schools registered with the DfE.

If you have EAL speakers or any other needs you think we should know about, please contact the Learning Team to see if adjustments can be made.

You will be able to download free preand post-lesson teaching resources to support your visit.

Please visit our <u>website</u> to discover further information on our free, award-winning education programme including the wide variety of lessons on offer













# **Activity Passports**

- During your time at the Studio Tour, an activity passport will be provided for students to collect stamps
- There are also questions that your students can answer by either reading signs within the Studio Tour or by speaking to members of staff
- The location of each stamp is detailed within the activity passport
- If any of your students lose their activity passport, please speak to a member of staff and a new one can be provided
- Activity passports change with each feature, so look out for different elements each time you visit

# **Activity Trails**

• You will find on our <u>website</u> activity trails full of filmmaking questions for your students to discover the answers to on their way around the Studio Tour. Our trails change with each feature, so please check the website close to your visit date to find the most up-to-date trail

# **Cost Expectations**

 We know that it can be difficult to suggest an amount of spending money for students to bring and this will vary depending on individual circumstances. We recommend taking a look at our <u>online shop</u> - prices are subject to change but will provide an example of price ranges in our Studio Tour Gift Shop



# Pre-booked Food & Drink Offering for School Visits

#### **FOOD HALL**

#### KNIGHT BUS BOX - £7.45

(Gluten free or vegan available on request)

Ham or Cheese (v) Sandwich

Piece of Fruit

Apple Crisps

and Drink Carton

#### 7" PIZZA - £7.45

(Vegan available on request)
Pepperoni or Margherita (v)
Piece of Fruit
and Drink Carton

#### 14" PIZZA - £11.95

(Vegan available on request)
Pepperoni or Margherita (v)
and 500ml Soft Drink

#### **BACKLOT CAFE**

BUTTERBEER - £7.45 VEGAN BUTTERBEER (gf) - £7.45

Includes souvenir tankard

#### How to Pre-Book:

Once you have booked your Studio Tour entry time and paid in full, please email <u>learning@wbstudiotour.co.uk</u> with your booking reference and date & time of tour entry in the subject line.

Food Hall bookings will be made for before or after your tour time. If you have booked a lesson, your booking will be made before your lesson or after your tour. A time will be allocated on enquiry.

Butterbeer bookings will not be allocated a time. You will receive a voucher, to exchange for the Butterbeer, on the day of your visit. Bookings must be made at least 7 days in advance of your visit and payment must be completed, by BACS, credit or debit card 48 hours before the visit date, to secure the booking.

#### **Reserved Seating:**

Reserved seating is available for pre-booked food in the Food Hall only (not available for Butterbeer in the Backlot Café).

The length of time that your table will be reserved for will be based on the size and timings of the group – this will be communicated during the booking process.

Any unclaimed tables will be held for 15mins after the booking time before being released.

Please be aware that reserved seating is subject to availability. Otherwise, seating is available on a first-come, first-served basis.





## **FAQ**

#### Where do lessons take place?

We have 2 dedicated onsite classrooms which hold up to 55 people (including students and teachers) in each. Lessons last for approximately 45 minutes. Lessons are available at 9:30am, 10.30 am, 11.30 am, 12.30pm and 2.30pm.

#### Will I automatically receive a lesson if I book a visit?

No – our lessons are very popular and are subject to availability, so please book early if you would like to include a lesson in your visit.

#### How long should we allow for our visit?

We recommend at least three and a half hours without a lesson and four and a half hours with a lesson.

#### Can we take photographs?

Yes, you and your students can take as many photos as you like. You can film the sets, props and costumes, but not the media that is running inside the Studio Tour or during your pre-booked lesson.

#### How can I leave feedback about my visit?

We welcome all feedback. Please speak to a member of staff at the Information Desk at the end of your visit where you can fill in a feedback form or you can review your experience on <u>Kaddi</u>, <u>TripAdvisor</u> or Google. Alternatively, please email <u>learning@wbstudiotour.co.uk</u>.





## **FAQ**

#### Is there an area to eat our lunches?

There is a picnic area that schools can use prior to entering the Studio Tour or when leaving. This is not under cover.

There is also tiered seating within the Food Hall area which can be accessed before or after the Studio Tour.

There is a seated area in the Backlot, roughly halfway through the Studio Tour, to have packed lunches with other visitors.

Please ask your students to put their lunches in a disposable bag. Storage will not be available for bags or lunchboxes.

#### What happens if I need a first aider?

We have a first aid room and there is always a first aider on duty. Please contact the nearest member of staff for assistance.

#### What happens if there is an emergency?

Our staff are trained in dealing with emergency situations. Please follow instructions of staff – in the event of a building evacuation you will be directed to a muster point and shown back to the same place you left, when safe to do so.

#### Risk Assessment

Please find our Risk Assessment here.







## **FAQ**

#### Does the Studio Tour cater for students with special needs?

Yes. Our lessons are differentiated and workshop-based. Our teachers are experienced in teaching across a broad spectrum of abilities and age groups. There are some dark spaces and special effects smoke in the Studio Tour. If you would like to avoid these areas, please ask a member of staff.

Two sensory rooms are located within the Studio Tour for any students needing a quiet space. The sensory room is located near the Backlot Café, please speak to a staff member and they will take you or direct you the quickest route to the sensory room.

We are service dog friendly.

The majority of the Studio Tour is suitable for wheelchairs, but some areas can be difficult to navigate, this includes Diagon Alley. The Hogwarts Bridge, The Knight bus and the Hogwarts express are unable to be accessed due to unsuitable flooring or insufficient corridor width.

A Changing Places facility is located at the entrance to the Studio Tour, just after the security check.

We have an autism and visitor support guide which can be found <u>here</u> or picked up in person at the Studio Tour Information Desk. Sensory bags with ear defenders are also available to be borrowed on request in the classrooms and at the Information Desk.

If any additional help is required whether in lessons or otherwise, please contact the Learning Team – <a href="mailto:learning@wbstudiotour.co.uk">learning@wbstudiotour.co.uk</a>.



